Radiology Registration Form

_____
First Name MI Last Name

_____/_____/_____ ❑ Male ❑ Female
Date of Birth

_____
Street Address

_____
City/Town State Zip

_____ _____ _____
Home Phone Work Phone Cell Phone

___ ___ ___ - ___ ___ - ___ ___ ___ ___
Social Security Number

_____
E-mail Address (print carefully)

_____
Employer

All students must attend on:
Saturday, Oct. 6, from 8 a.m.- 4 p.m.
and on one of the preclinical dates
(choose one) ❑ 10/9 or ❑ 10/11 from 3 - 7 p.m.

Oct. 13 clinical test out time **(choose one):**

❑ 8 – 9:30 a.m . ❑ 9:30 – 11 a.m.
❑ 11 a.m. – 12:30 p.m. ❑ 12:30 – 2 p.m.
❑ 2-3:30 pm ❑ 3:30-5 p.m.

❑ Check (payable to CTE) ❑ Visa ❑ Master Card

_____ ____/____
Card Number Exp. Date

_____
Cardholder's Name

_____
Statement Address

_____
Authorized Signature

STUDENT MUST BE REGISTERED AS A TDA FOR SIX MONTHS TO QUALIFY

LUNCH IS ON YOUR OWN EACH DAY.

There will be a $130.00 rescheduling fee if you cannot make your clinical test out time.

TUITION ASSISTANCE: Income eligible students may receive tuition assistance through the VSAC Non-Degree Grant Program. Call 802-655-9602 for information.

Mail Radiology registration form, payment information, and a copy of your VT state registration to
SkillTech, Attn: Linda Whitaker
2 Educational Dr., Suite 200
Essex Junction, VT 05452

For more information, please contact the SkillTech Office at
(802) 857-7942
lwhitaker@ewsd.org

SkillTech
2 Educational Dr., Suite 200
Essex Junction, VT 05452

www.skilltech.org

Adult Education SKILLTECH at Center for Technology Essex

RADIOLOGY for DENTAL ASSISTANTS

Saturday, October 6, 2018
8 a.m. - 4 p.m.

Preclinical Session
Tuesday, Oct. 9 from 3-7 p.m. or
Thursday, Oct. 11 from 3-7 p.m.

Clinical Test Out Saturday, Oct. 13
Choice of times (see registration form)

Instructors:
Beth Ladd, Tracy Towers,
And Kathy DeLucco
Approved by
The Vermont Board of Dental Examiners

Radiology for Dental Assistants
$495.00 *

This SkillTech course is designed to prepare dental assistants for an endorsement in radiology in the dental office. Emphasis is placed on understanding and practicing the essentials of radiographic clinical procedures.

HOW TO QUALIFY FOR ADMISSION:

Participant must be at least 18 years of age and have a high school diploma or equivalent.

- **Participant must have been officially registered with the Board of Dental Examiners as a Traditional Dental Assistant for six months and must have completed at least six consecutive months of employment as a dental assistant in a clinical setting prior to taking this course.**

YOU WILL BE REQUIRED TO ATTEND:

1. **Lecture Session on October 6 (7 hours)**
   A seven hour lecture session covering theory and techniques used in exposing dental radiographs.
2. **Preclinical Session (4 hours)**
   The preclinical session will be scheduled on Tues., Oct. 9 or Thurs., Oct. 11.
3. **Clinical Session on Oct. 13 (2 hours)**

- Expose a complete FMX on a patient. **It will be your responsibility to provide a patient. If student doesn't pass the clinical session, there will be a $fee to retake it.**
- Take a written dental radiology exam (must achieve 80% to pass course) and must pass the clinical test out with a grade of 80% or higher. **If student doesn't pass the written test, there will be $65 fee to retake it.**
- Student should pick a time on the registration form that is convenient to them.

NOTE: Students will be admitted and scheduled into the Radiology course on a first-come, first-serve basis. There is a limit of 12 students in this course, and on the test out day, there will be a limit of 2 students scheduled for each time.

The Center for Technology, Essex is an equal opportunity agency that offers all persons the benefits of participating in each of its programs and competing in all areas of employment. This agency does not discriminate because of race, religion, color, ancestry, national origin, sex, sexual orientation, place of birth, or age, or against a qualified individual with a disability.

SkillTech is the Workforce Development Center, a division of the Center for Technology, Essex. It is designed to create a nucleus of dynamic partners dedicated to providing high skills and technical expertise to all Vermonters in our region. SkillTech promotes the economic vitality of our area by making available employer-recognized industry credentials necessary for employees and businesses to stay ahead of the competition.

STUDENT INFORMATION:

- In the event school is closed due to bad weather, local radio stations will announce the closings. Cancelled classes will be made up at a convenient time.
- Food and beverages are not allowed in the classroom areas.
- Smoking and alcoholic beverages are not permitted in the building or on the school grounds.

HOW TO ENROLL:

Register by mail using the attached form, bring the completed form to the SkillTech Office any weekday between 7:30 a.m. and 3:00 p.m. Remember, registration is not complete until we receive:

- tuition payment
- **copy of your VT state registration**
- completed registration form with preclinical and test out choices checked.

If we do not receive the above information, we will assume you are not interested in the class and your space will be offered to the next applicant.

Refund: A $25.00 processing fee will be retained for cancellation of course.

Must register by September 24, 2018.
NO REFUND AFTER THAT DATE.